



# Epping Forest District Council

## **REVIEWS SUB-COMMITTEE - EPPING FOREST STANDARDS COMMITTEE** *Thursday, 2nd October, 2008*

**Place:** Civic Offices, High Street, Epping  
**Room:** Committee Room 2  
**Time:** 10.00 am  
**Democratic Services Officer:** G Lunnun, Office of the Chief Executive  
Tel: 01992 564244 Email: glunnun@eppingforestdc.gov.uk

**Members:**

Ms M Marshall, Councillor B Rolfe and G Weltch

---

**1. DECLARATIONS OF INTEREST**

(Chief Executive) To declare interests in any item on the agenda.

**2. ASSESSMENT CRITERIA AND THE CODE OF CONDUCT (Pages 5 - 14)**

The Sub-Committee are asked to note the attached Assessment criteria agreed by the Standards Committee at their meeting on 2 July 2008.

Also attached for members reference is the Code of Conduct for Members which was adopted by the Council at its meeting on 28 June 2008.

**3. EXCLUSION OF PUBLIC AND PRESS**

**Exclusion:** To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<b>Agenda Item No</b>	<b>Subject</b>	<b>Exempt Information Paragraph Number</b>
4	Local Assessment Case EFDC 2/2008	1

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Furthermore, where a meeting of a Standards Committee or a Sub-Committee of a Standards Committee is convened to consider a matter referred under the provisions of Section 64(2) or 71(2) of the Local Government Act the provisions of Schedule 12A of the 1972 Act shall apply with the addition of the following descriptions of exempt information:

- (a) information which is subject to any obligation of confidentiality;
- (b) information which relates in any way to matters concerning national security;
- (c) the deliberations of a standards committee or of a sub-committee of a standards committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act.

**Confidential Items Commencement:** Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

**Background Papers:** Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not
- (c)
- (d)
- (e) include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

**4. LOCAL ASSESSMENT CASE EFDC 2/2008 - REVIEW (Pages 15 - 48)**

To consider the attached restricted report.